

SACRED HEART PARISH CENTER
810 Cedar Ave South, Owatonna, MN 55060

PRICES:

The Hall is not rented to outside groups.
The Hall is not rented for any fundraising activity outside of parish functions.
The Hall is not rented to anyone for the purpose of raising personal funds.
Hall rental is FREE for 50th Wedding Anniversaries. (Parish Members)
Hall rental is FREE for a 65th or older birthday party. (Parish Members)
Hall rental for Parish members: \$100.00
Hall rental for Non-Parishioners: \$200.00 (St. Joe's, Holy Trinity, School Families)
Use of dishwasher: (additional charge) \$20.00

WEDDING RECEPTIONS:

Charges as above. If food is requested, it must be catered.

FUNERAL LUNCHESES:

No charge for use of Parish Center.

SACRED HEART CHURCH GUILDS & GROUPS:

No charge for use of Parish Center.

RULES CONCERNING PAYMENT OF RENTAL & USE OF FACILITY:

1. Full rental fee is to be paid 30 days prior to the event.
2. Renter will be billed for any facility damage.
3. Youth activities must be chaperoned.
4. Renters must furnish their own table coverings.
5. If kitchen equipment is used a member of Sacred Heart Women's Council must show renter the proper operation prior to the event.
6. ALCOHOL USE: No beer or alcohol mixed drinks are allowed to be served in this facility. Only with special church approval can wine be served with a dinner. One month prior notice and a special license and insurance may be required for wine service.
7. Make note of additional guidelines posted in the kitchen.
8. Seating capacity: 200

FOR RESERVATIONS:

Please call the church office at (507)451-1588.

I agree to pay the above appropriate rental charges for use of the Sacred Heart Parish Center.

- Hall rental for Parish member:.....\$ 100.00/\$200.00
- Use of dishwasher (additional charge):\$ 20.00

Date of Planned Use ___/___/___ Time of Use ___:___ to: ___:___

Signed _____ **Date** _____

Name of person or group renting the facility and contact telephone number **(please print)**.

Number of people who will use Parish Center: _____